Lighthouse Books

Investigator College sources textbooks and stationery through Lighthouse Books. Parents/caregivers must place an online order for students in Years 7 – 12 and are encouraged to do so early to avoid waiting for text books. Order early and payment can be made to Lighthouse Books at a later date.

Book Lists
All Book List enquiries should be directed to Lighthouse Books at booklist@lighthousebooks.com.au Phone 1300 304 168.

Year 7 and 8: all listed subjects, textbooks and stationery are compulsory.
Year 9 – 12: will be advised by the College of their subjects.

Payment
To ensure that all items are delivered to the nominated delivery address in a timely manner, payment of the account MUST BE MADE by the due date provided by the College. Invoices will be emailed to the nominated address as soon as the order has been placed.

Payment of the account may be made using the following methods

1. Credit card at the time of ordering online or access your order and pay online at a later date! (a 1.5% service fee will apply)
2. Credit card over the phone (a 1.5% service fee will apply)
3. BPAY
4. Cash or cheque (in person to Lighthouse Books)

Late Orders
Orders not received by the due date (usually December each year) will be treated as late orders. (This does not apply to new enrolments registered by the College after 1 January). Late orders will be charged a $15.00 Service Fee, this includes the existing Admin Fee, to cover the costs of additional ordering, packaging and distribution.

Confirmation and Changes
A confirmation invoice will be emailed to you on completion of the order. Please help Lighthouse Books supply your exact needs by ordering carefully and accurately. Please note that stationery is not returnable.

Using your User ID and password you can access your order details via the website at anytime. The status of your order will show on your invoice. For alterations to your order simply email booklist@lighthousebooks.com.au with your instructions. All paid orders will be delivered to your nominated address during early January.
Ordering Online

1. Go to www.lighthousebooks.com.au
2. Click on the “Back To School Order Here!”
3. Select your school (and campus) and year level being entered in 2016.
4. Type in your User ID and Password
   
   **User ID and Password at first login is: firstnamelastname (to 12 characters all lower case no spaces etc).**

5. Nominate a contact email address and complete the required personal information including delivery address.

6. Check the boxes for the subjects being undertaken by the student. Click on “Continue”.

7. Adjust quantities for the items you require.
   
   *(We acknowledge that students may already have some stationery items listed, however all items listed will be required during the year.)*

8. Once you have completed your selection requirements click on “Checkout” at the top of the page.

9. Select your payment option and then click on “Place Order”.

Please note orders must be placed the date provided by the College - usually in December each year, with the final date for payment due in January.