



Bus Transportation Application Form



Please return the completed form to the Investigator College Administration. Bookings must be made prior to travel, and a separate form must be completed for each student requiring the use of our College Bus Service.

Please note, bookings for students requiring use of the bus for either full-time or permanent part-time travel will be given priority.

Student Name:
 Year Level: Home Address:

BUS ROUTE		SERVICE	DAYS (PLEASE CIRCLE)					STOP LOCATION
G1	Hindmarsh Island / Goolwa Beach	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
G2	Goolwa North	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
G3	Mount Compass / Morgan Park	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
G4	Finniss / Middleton	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
V1	Normanville / Delamere / Range Road	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
V2	Victor Harbor / Port Elliot	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
V3	Cape Jervis / Normanville / Yankalilla	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
V4	Willunga / Mount Compass/ Hindmarsh Tiers / Back Valley	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
V5	Normanville / Yankalilla	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	
V6	Encounter Bay	Morning	M	T	W	T	F	
		Afternoon	M	T	W	T	F	

By signing this form, you agree to the conditions, fees and code of conduct as outlined in the *Investigator College Bus Travel Information* (see reverse of form).

Please view the [College website](#) for detailed bus route and stop information.

Name of Parent/Caregiver:
(Please Print Clearly)

Signature:

Mobile Phone:

Date:

By completing and signing this *Bus Transportation Application Form*, you are acknowledging and agreeing to the following conditions, fees and code of conduct.

CODE OF CONDUCT

Normal school rules apply to students using this service with additional rules that are specific to bus travel.

- Arrive at your bus stop at least 5 minutes earlier than the scheduled arrival time for your stop.
- The driver's directives are to be obeyed.
- Seat belts must be worn at all times.
- Students are to be seated facing forward at all times.
- No standing or placing feet on seats.
- No students are permitted to move about on the bus while it is in motion.
- No shouting or loud noises; a reasonable level of talk is acceptable.
- Student College bus pass must be produced and ready to tap on/off on entry/exit for each journey.
- No bubble or chewing gum, confectionery, food or drinks on the bus. Water is allowed.
- Bags are to be placed by student's feet or in storage area provided and not placed on seats or in the aisle causing trip hazards.
- Students are not to alter, deface or damage in any way the College bus pass.
- Lost and faulty bus passes are to be reported immediately.
- Wilful damage to the bus must be paid for by student(s) responsible.
- In cases of serious breaches of bus rules, students may be suspended from the bus.
- Board and exit the bus in an orderly manner.
- Always cross the road at the rear of the bus, not at the front. Crossings and lights must be used at all times where they are provided.

In case of emergency:

- Remain calm and follow the bus driver's instructions.

BUS ROUTES AND STOPS

Bus routes are set annually in consultation with our service operator, Willunga Charter. The College reserves the right to make route and timetable changes subject to demand and school operational requirements. Any changes to the College bus services will be notified to parents well in advance of implementation.

- **Bus routes and stops are fixed and students will not be set down in between normal stops.**

CONDITIONS OF TRAVEL

- **The cost of any damage caused to the bus during travel will be charged to the student or his/her family.**
- **The College reserves the right to prohibit any student on the bus service. Students who do not comply with the bus rules may have their travel privileges cancelled.**
- **Every possible care will be exercised by the drivers in the discharge of their duties. The College does not accept any liability for any accident which may arise as a result of, or in connection with, travel on the bus service.**

BUS FEES AND CHARGES

As advised in the Investigator College Fee Schedule, the bus co-contribution is \$100.00 per student, per term, and is applicable to all regular bus users. Priority for seats on Investigator College buses is given to regular users.

By returning the Bus Transportation Application Form, you are authorising the College to charge the Bus Co-Contribution to your account, with payment required when it appears on your next statement. This payment guarantees unlimited travel for a student for the whole of the respective term.

The Bus Co-Contribution will be applied each term and charged to your account unless we are informed otherwise. This can be done by contacting the College Finance Office and informing that the students no longer require the bus service.

TAP-ON/TAP-OFF SYSTEM

College buses operate using a 'Tap On – Tap Off' system. It is expected that each child utilising a bus provided by Investigator College taps on and off appropriately, at the beginning and end of every trip.

- **If a smart card has been lost, or no longer works, a new card will need to be purchased through the College Finance Office at a cost of \$5.50 each. Any credit will be transferred to the new card.**

PROVISION OF PERSONAL DETAILS TO WILLUNGA CHARTER

As a condition of utilising the Investigator College bus service, parent/caregiver contact details, including mobile phone numbers, will be provided to Willunga Charter for drivers to access in the event of an emergency. Signing and returning the Investigator College Bus Transportation Application Form provides consent for the sharing of this information.